

Paycor

# CONNECT

## Fast Track to Paycor Certification

Becoming a Paycor Certified Pro means you are a Paycor product hero for your organization. There are plenty of benefits to earning your certification. Here are just a few highlights:

- More effective use of your Paycor Product suite.
- Confidence in applying your new expertise to solve everyday challenges and find efficiencies.
- Meet business objectives faster.
- A nice addition to your resume and LinkedIn profile.

No matter if you're a beginner or a pro, we've crafted a straightforward, achievable, and fulfilling journey to becoming Paycor certified.

The Fast Track to Paycor Certification will be held prior to Paycor Connect+.

*Date:* Tuesday April 23, 2024

*Time:* 9:00 am - 3:00 pm

*Location:* Paycor HQ

4811 Montgomery Rd. Cincinnati, OH 45212  
*(Transportation from Hyatt Regency Cincinnati provided as needed)*

*Cost:* \$75 per seat *(Lunch provided)*

**Secure Your Spot Today**



# Certification Tracks



All tracks will follow two session blocks with topics beginning in the morning, then concluding in the afternoon.

## Schedule:

**9:00 am – 11:00 am** Paycor Foundations

*Catered Lunch*

**12:00 pm -2:00 pm** Application Lab

**2:00 pm – 3:00 pm** Certification Assessment & CORner Registration

## Track 1 Certified Paycor Pro: Payroll

Led by a Paycor Payroll Training Expert, this track will earn your Payroll, HR, and Analytics Badges.

- **Payroll Overview and Certification Exam Prep**
  - Payroll Correction Scenarios Review
- **HR Solutioning and Workflow Management**
- **Paycor Standard Reporting**
- **Applying Paycor Analytics**

## Track 2 Certified Paycor Pro: Talent Management

Led by a Paycor Talent Training Expert, this track will earn your Recruiting, Onboarding, and Talent Development Badges.

- **Recruiting for Administrators**
  - Managing Candidates & Jobs
- **Onboarding Configuration**
  - New Hire Management
- **Talent Main Features (Objectives, 1:1s, Feedback, Reviews, and Paycor Paths)**

## Track 3 Certified Paycor Pro: Workforce Management

Led by a Paycor Workforce Management Training Expert, this track will earn your Paycor Time and Paycor Scheduling Badges.

- **Administration of the Paycor Time System**
  - Policies and Settings
- **Managing the Time Dashboard**
  - Approval and Time Management
- **Using Time Off Manager for PTO**
- **Adjusting and Correcting Timecards**
- **Paycor Scheduling**
  - Navigation, Configuration, and Building Schedules

## Track 4 Certified Paycor Pro: Benefits Advisor

Led by a Paycor Benefits Expert, this track will earn your Benefits Advisor Badge.

- **Administering Paycor Benefits Advisor**
  - Rates, Classes & Plans
- **Paycor Product Integrations**
- **Everything Enrollment**
- **User Administration**